

Multimedia Unit Operating Instructions

To use:

1. Open glass doors of the console and turn on **main power switch**.



2. If you want to use the computer, turn on the monitor and boot the computer as you would your own.
3. Press the **Display Power** button on the console to turn on the ceiling projector.



4. Select the unit you wish to use (Computer, VCR, DVD, Document Camera/Elmo) by pushing the appropriate button.

Elmo:

- Has focus/zoom features
- Can be lighted from above for a document
- Can be lighted from below for a transparency



5. Switch between units (Computer, VCR, DVD, Document Camera/Elmo) as your lesson demands using console buttons.

To shut down:

6. If you have used the computer, shut it down in the normal manner.
7. **Important!!!** When finished, push and hold the Display Power button until the ceiling projector turns off.
Please make sure ceiling projector is turned off.
8. Turn off **main power switch only** and close console doors.
Do not turn off power on individual units.

